



City of Hogansville

City Council

Regular Meeting Agenda

Monday, December 2, 2024 – 7:00 pm

Meeting will be held at Hogansville City Hall, 111 High Street, Hogansville, GA 30230

Mayor: <i>Jake Ayers</i>	2025	City Manager: <i>Lisa E. Kelly</i>
Council Post 1: <i>Michael Taylor, Jr *</i>	2025	Assistant City Manager: <i>Niles Ford</i>
Council Post 2: <i>Matthew Morgan</i>	2025	City Attorney: <i>Alex Dixon</i>
Council Post 3: <i>Mandy Neese</i>	2027	Chief of Police: <i>Jeffrey Sheppard</i>
Council Post 4: <i>Mark Ayers</i>	2027	City Clerk: <i>LeAnn Lehigh</i>
Council Post 5: <i>Kandis Strickland</i>	2027	* Mayor Pro-Tem

Regular Meeting –7:00 pm

1. Call to Order – Mayor Jake Ayers
2. Invocation & Pledge

Consent Agenda

All items listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

1. Approval of Agenda: Regular Meeting December 2, 2024
2. Approval of Minutes: Work Session November 18, 2024
3. Approval of Minutes: Regular Meeting November 18, 2024

Presentations

1. Police Department Employee Recognition – Major Marcus Rakestraw – Instructor
2. Police Department Employee Recognition– Officer JD Young – Governor’s Office of Hwy Safety Award

Old Business

1. Citizen Appointment – Meriwether Joint Development Authority
2. Citizen Appointment – Historic Preservation Commission

New Business

1. Resolution – CDBG Language Access Plan
2. Preliminary Plat – Martin’s Meadows
3. Preliminary Plat – Lee St. Townhomes

Upcoming Dates & Events

- December 7, 2024 – 3:00 - 7:00 pm | Hogansville Winter Market – Downtown Hogansville
- December 7, 2024 – 6:00 pm | Hogansville Christmas Parade with Grand Marshalls: Michelle Malone & The Hot Toddies– Downtown Hogansville
- December 7, 2024 – 7:00 pm | Michelle Malone & The Hot Toddies & White Christmas Movie at the Royal Theater (*purchase tickets at 1937royaltheater.org*)
- December 13 & 14, 2024 – 7:00 pm | Home for the Holidays starring Peabo Bryson, Ruben Studdard, and Haley Reinhart at the Royal Theater (*purchase tickets at 1937royaltheater.org*)
- December 16, 2024 – 7:00 pm | Regular Meeting of the Mayor and Council at Hogansville City Hall
- December 21, 2024 – 8:00 am – 10:00 am – Pajama Party Waffles With Santa at the Royal Theater, followed at 10:00am by a free showing of Polar Express
- December 24 & 25, 2024 – City Offices closed for Christmas Holiday
- January 1, 2025 – City Offices closed for New Year holiday

City Manager's Report

Chief of Police Report

Council Member Reports

1. Council Member Taylor
2. Council Member Morgan
3. Council Member Neese
4. Council Member Ayers
5. Council Member Strickland

Mayor's Report

Executive Session

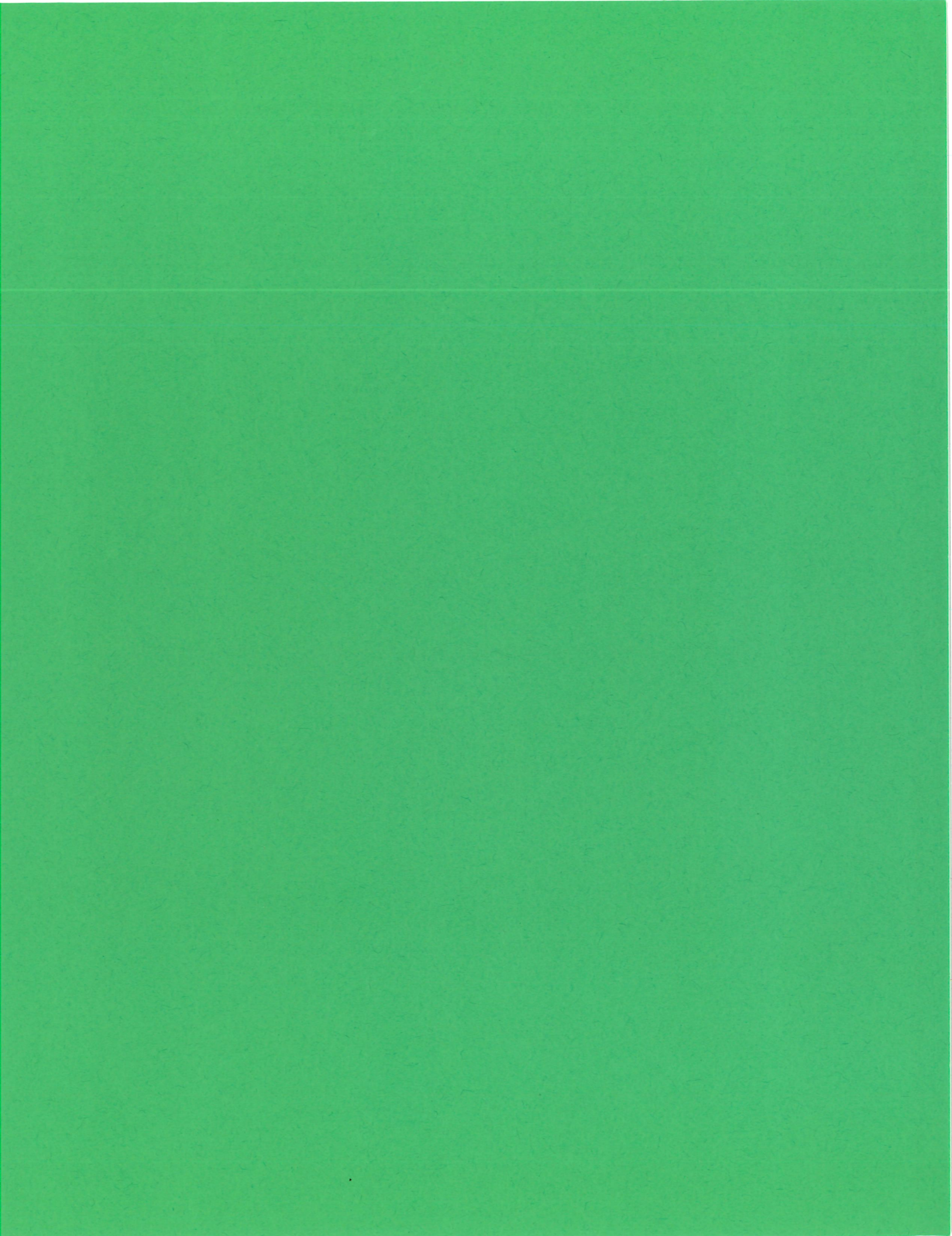
1. Litigation Exemption

Adjourn

Upcoming Movies at the Royal Theater

Saturday, December 7, 2024 – 7:00 pm – White Christmas (with live pre-movie Christmas Sing Along with Michelle Malone and the Hot Toddies)
 Friday, December 20, 2024 – 7:00 pm – National Lampoon’s Christmas Vacation
 Saturday, December 28, 2024 – 7:00 pm – The Wizard of Oz

Purchase tickets online at 1937royaltheater.org or at the box office | 400 East Main Street, Hogansville, GA 30230 | (678) 326-6221





**CITY OF HOGANSVILLE RESOLUTION
ADOPTION OF LANGUAGE ACCESS PLAN**

WHEREAS, the City of Hogansville wishes to be in accordance with Title VI non-discrimination laws regarding the provision of appropriate access to services and activities provided by federal agencies and recipients of federal assistance, and

WHEREAS, the City of Hogansville is in receipt of Housing and Urban Development (HUD) funding through the Community Development Block Grant (CDBG) program, and

WHEREAS, the Georgia Department of Community Affairs (DCA) has encouraged and provided guidance for the adoption of a Language Access Plan (LAP) for Limited English-Speaking Persons (LEP),

LET IT THEREFORE BE RESOLVED, that the City of Hogansville Mayor and Council have prepared and are adopting an update to the City's Language Access Plan (LAP) related to the CDBG funding sewer and drainage improvements under its FY 2024 CDBG project.

LET IT BE RESOLVED, that LeAnn Lehigh, City Clerk, has been named in the LAP as the LAP Coordinator, and

LET IT BE RESOLVED, that the LAP will be updated as new Census Data regarding LEPs is presented and/or a new CDBG or other Federal grant is awarded and requires the LAP to be updated or revised.

BE IT RESOLVED this _____ day of _____ 2024.

Mayor

CERTIFICATION

I do hereby certify that the foregoing is a true and correct copy of the Resolution duly adopted by the _____ on the date so stated in said Resolution. I further certify that I am the City Clerk, and that said Resolution has full force and effect the _____ day of _____ 2024.

ATTEST:

[SEAL]

City Clerk

Language Access Plan (LAP)

City of Hogansville, Georgia

Adopted January 2018

Updated November 2019

Updated December 2021

Updated December 2024

Required by:

Georgia Department of Community Affairs

In Conjunction With

**The Award of Community Development Block
Grant (CDBG) Funds**

City of Hogansville

111 High Street

Hogansville, GA 30230

706-637-8629

**CITY OF HOGANSVILLE
LANGUAGE ACCESS PLAN(LAP)**

Adopted January 2018

Updated November 2019

Updated December 2021

Updated December 2024

I. GENERAL INFORMATION

Prepared / Updated By:

Allen-Smith Consulting, Inc.
405 Nunnally Farm Road
Monroe, GA 30655
(770) 207-0142
sara@allensmithconsulting.com

List of Current Applicable Funded Grants/Programs (to be automatically amended as projects are funded):

1. Grantee: City of Hogansville, GA
CDBG Grant Number: 21p-x-141-2-6219 (funded FY 2021 Competition)
Target Area: Boozer Street, W. Boyd Road, Brooks Road, W. Main Street, Molyneaux Street, Ware Street, Brazell Street, Carden Street, Corinth Road, Highway 29 and Barrow Drive. **(S1601 Table for the City: 2.4% LEP: Spanish, 44.9% of LEP /Target Area Tally Sheet revealed NO LEP persons)**
2. Grantee: City of Hogansville, GA
CDBG Grant Number: 24p-x-141-2-6404 (funded FY 2024)
Target Area: Barrow Drive, Corinth Road, Brazell Street, Carden Street, International Avenue, Green Street, Frederick Street, Lawrence Street, Dickinson Street and Askew Street **(S1601 Table for the City: 2.3% LEP: Spanish, 47.8% of LEP; Other Indo-European languages, 52.2% of LEP /Target Area Tally Sheet revealed NO LEP persons)**

The size of the language group determines the recommended provision for written language assistance.

Size of Language Group	Recommended Provision of Written Language Assistance
1,000 or more in the eligible population	Translated vital documents
More than 5% of the eligible population or beneficiaries and more than 50 in number	Translated vital documents
More than 5% of the eligible population or beneficiaries and 50 or less in number	Translated written notice of right to receive free oral interpretation of documents.
5% or less of the eligible population or beneficiaries and less than 1,000 in number	No written translation is required.

II. MEANINGFUL ACCESS: FOUR-FACTOR ANALYSIS

1. The number or proportion of LEP persons eligible to be served or likely to be encountered by the programs.

The City of Hogansville reviewed the 2018-2022 American Community Survey 5-year estimates and determined that of the population of 2,988 persons over 5 years of age, 194 persons in Hogansville (6.5% of the total population) speak a language other than English. Of those 194 persons, 69 (2.3% of the total population & 35.6% of the population speaking a language other than English) have limited English proficiency; that is, they speak English less than “very well”. In Hogansville, of those persons with limited English proficiency, 33 speak Spanish and 36 speak Other Indo-European languages. *See Appendix 2 of this Plan for ACS Estimates.*

Language Spoken*	# of Residents Over 5 Years of Age*	Speaks English Less Than “Very Well”*
English	2,794 (93.5%)	N/A
Spanish	145 (4.9%)	33 (1.1%)
Other Indo-European	42 (1.4%)	36 (1.2%)
Asian & Pacific	7 (0.2%)	0 (0%)
Other Languages	0 (0%)	0 (0%)
Total	2,988 (100.0%)	69 (2.3%)

A review of the residents that were in the City’s FY 2024 24p-x-141-2-6404 (funded FY 2024 Competition) CDBG Target Area revealed eleven Hispanic individuals in the Target Area. This does not meet the threshold described above for translating vital documents or translated written notice of right to receive free oral interpretation of documents. Oral Interpretation Services are available for clients upon request. However, in the past, all our clients have provided their own translator with whom they are comfortable sharing personal information. Survey information is on file with the City. Individual surveys are confidential. However, the Grand Total Survey Tally Sheet is available for review.

Nature of the Program(s): Infrastructure

Importance of the Program(s): Denial or delay of access to services or information would not have serious or life-threatening implications for the LEP individual.

4. The resources available to the City of Hogansville, and overall cost to provide LEP assistance.

The City of Hogansville reviewed its available resources that could be used for providing LEP assistance, including which of its documents would be most valuable to be translated if the need should arise. An "I Speak" card/poster will be made available to determine needed language translations. A notice (see below) will be posted in all ads for GA DCA/HUD programs regarding who to contact should language assistance be needed. Language translation, if needed, would be provided through the available bi-lingual staff and/or the Language Line (706-637-8629) for which the City of Hogansville would pay a fee.

III. LANGUAGE ASSISTANCE

A person who does not speak English as their primary language and who has a limited ability to read, write, speak or understand English may be a Limited English Proficient person and may be entitled to language assistance with respect to Planning and Development services. Language assistance can include interpretation, which means oral or spoken transfer of a message from one language into another language and/or translation, which means the written transfer of a message from one language into another language.

The Name of the individual at the City of Hogansville responsible for coordination of LEP Compliance is:

Mrs. LeAnn Lehigh, City Clerk
City of Hogansville
111 High Street
Hogansville, GA 30230
(706) 637-8629
Leann.lehigh@cityofhogansville.org

How the City staff may identify an LEP person who needs language assistance:

- Post notice of LEP Plan and the availability of interpretation services free of charge in languages LEP persons would understand;
- Add statement (see below) to public meeting and event notices concerning GA DCA/HUD programs;
- All City staff will be informally surveyed periodically on their experience concerning any contacts with LEP persons during the previous year; and

IV. STAFF TRAINING

The following training will be provided to all Planning and Community Development Department staff:

- Information on the Title VI Policy and LEP responsibilities;
- Description of language assistance services offered to the public;
- Documentation of language assistance requests; and
- How to handle a potential Title VI/LEP complaint.

All contractors, subcontractors and sub-recipients performing work for or receiving federal funds for Community Development projects will be required to follow the Title VI/LEP guidelines.

V. TRANSLATION OF DOCUMENTS

- The City of Hogansville weighed the cost and benefits of translating documents for potential LEP groups.

There are two (2) service sectors with which a Hispanic citizen will most likely use the City's services.

1. Hispanic Citizens wishing to utilize City utilities such as water and sewer.
2. Hispanic Citizens wishing to obtain an occupational certificate (business license).

Due to the infrequency of the encounters with LEP individuals, The City of Hogansville's written materials are English-only. Any request for the language translation of the documents will be reviewed and accommodated if the accommodation is reasonable and necessary. Considering the expense of translating the documents, the likelihood of frequent changes in documents and other relevant factors, currently no documents require translation.

- Due to the relatively small eligible local LEP population, the City of Hogansville does not have a formal outreach procedure in place at this time. Translation resources have been identified. When and if the need arises for LEP outreach, the City of Hogansville will consider the following option:

-When staff prepares a document, or schedules a meeting, for which the target audience is expected to include LEP individuals, then relevant documents, meeting notices, flyers, and agendas will be printed in an alternative language based on the known LEP population, if requested.

IX. COMPLAINTS/FINDINGS

Any person who believes they have been denied the benefits of this LAP or that the City of Hogansville has not complied with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000(d) and Executive Order 13166 regulations may file a complaint with the City LAP Coordinator. The City LAP Coordinator may be the first point of contact for any complaints or appeals, but the DCA LAP Coordinator must be informed of all complaints and appeals. The LAP Coordinator will provide oversight of the complaint/appeal resolution process. To file a complaint, submit the written complaint to:

Mrs. LeAnn Lehigh, City Clerk
City of Hogansville
111 High Street
Hogansville, GA 30230
(706) 637-8629
Leann.lehigh@cityofhogansville.org

Or

DCA 504 Coordinator
60 Executive Park South, N.E.
Atlanta, Georgia 30329-2231
fairhousing@dca.ga.gov

X. AVAILABLE FEDERAL LEP RESOURCES

Federal LEP Website:

<http://www.lep.gov/>

"I Speak" Card:

<https://www.lep.gov/i-speak-card>

APPENDIX 1

**“I SPEAK CARDS”
I SPEAK POSTER**

- Cocher ici si vous lisez ou parlez le français. 13. French
- Kreuzen Sie dieses Kästchen an, wenn Sie Deutsch lesen oder sprechen. 14. German
- Σημειώστε αυτό το πλαίσιο αν διαβάζετε ή μιλάτε Ελληνικά. 15. Greek
- Make kazye sa a si ou li oswa ou pale kreyòl ayisyen. 16. Haitian Creole
- अगर आप हिन्दी बोलते या पढ़ सकते हैं तो इस बक्स पर चिह्न लगाएँ। 17. Hindi
- Kos lub voj no yog koj paub twm thiab hais lus Hmoob. 18. Hmong
- Jelölje meg ezt a kockát, ha megérti vagy beszéli a magyar nyelvet. 19. Hungarian
- Markaam daytoy nga kahon no makabasa wenno makasaoka iti Ilocano. 20. Ilocano
- Marchi questa casella se legge o parla italiano. 21. Italian
- 日本語を讀んだり、話せる場合はここに印を付けてください。 22. Japanese
- 한국어를 읽거나 말할 수 있으면 이 칸에 표시하십시오. 23. Korean
- ໃຫ້ໝາຍໃສ່ຊ່ອງນີ້ ຖ້າທ່ານອ່ານຊື່ປາກພາສາລາວ. 24. Laotian
- Prosimy o zaznaczenie tego kwadratu, jeżeli posługuje się Pan/Pani językiem polskim. 25. Polish

A

Amharic አኒ የምናገረው አማርኛ ነው።

Arabic انا اتكلم العربية

Armenian Ես խոսում եմ հայերեն

B

Bengali আমি বাংলা বলতে পারি

Bosnian Ja govorim bosanski

Bulgarian Аз говоря български

Burmese ကျွန်ုပ်တို့/ကျွန်ုပ် မြန်မာ ဝို ဝိုက်တော် ငါတော်

C

Cambodian ខ្ញុំនិយាយភាសាខ្មែរ

Cantonese 我講廣東話 (Traditional)

我讲广东话 (Simplified)

Catalan I parlo català

Croatian Govorim hrvatski

Czech Mluvim česky

D

Danish Jeg taler dansk

Dari من دری حرف می زنم

Dutch Ik spreek het Nederlands

E

Estonian Ma räägin eesti keelt

F

Finnish Puhun suomea

French Je parle français

G

German Ich spreche Deutsch

Greek Μιλώ τα ελληνικά

Gujarati કુ ગુજરાતી બોલુ છુ

H

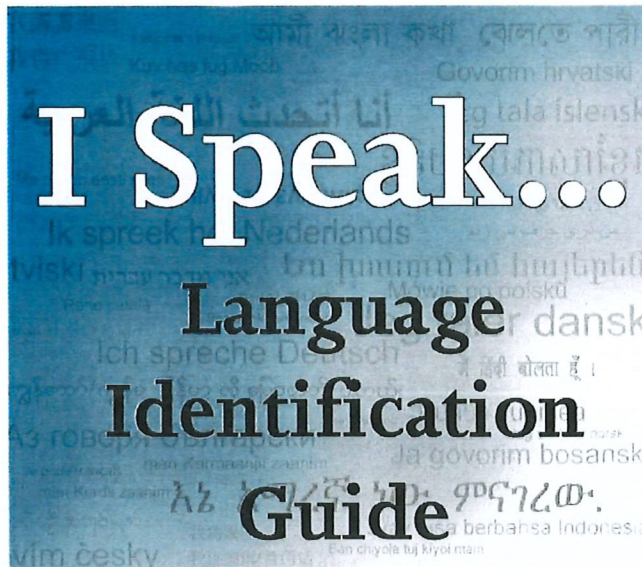
Haitian Creole M pale kreyòl ayisyen

Hebrew אני מדבר עברית

Hindi मैं हिंदी बोलता हूँ ।

Hmong Kuv hais lus Hmoob

Hungarian Beszélék magyarul



I

Icelandic Ég tala íslensku

Indonesian Saya berbicara bahasa Indonesia

Ilocano Agsaonak ti Ilocano

Italian Parlo italiano

J

Japanese 私は日本語を話す

K

Korean 한국어 합니다

Kurdish min azanim Ba Kurdi Qsa bkam
Kurmanji as zanim eb kurmanji baxvîm

L

Laotian ຂອຍປາກພາສາລາວ

Latvian Es runāju latviski

Lithuanian Aš kalbu lietuviškai

M

Mandarin 我講國語 (Traditional)

我讲国语/普通话 (Simplified)

Mongolian би монгол хэл ярьдаг

N

Norwegian Jeg snakker norsk

P

Persian من فارسی صحبت می کنم.

Polish Mówię po polsku

Portuguese Eu falo português do Brasil (for Brazil)

Eu falo português de Portugal (for Portugal)

Punjabi ਮੈਂ ਪੰਜਾਬੀ ਬੋਲਦਾ ਹਾਂ।

Human trafficking is a form of modern day slavery and involves the use of force, fraud, or coercion to exploit men, women or children and subject them into some type of labor or commercial sex act. Any minor exploited for commercial sex is a victim of human trafficking, even if not induced by force, fraud, or coercion.

Trafficking victims can be any age, race, gender, or nationality. Victims can find themselves in a foreign country and may not speak the language.

Report human trafficking to the U.S. Department of Homeland Security (DHS) Immigration and Customs Enforcement (ICE) Homeland Security Investigations (HSI) Tip line at 1-866-347-2423 or online at www.ice.gov/tips. The HSI Tip line is available 24/7 with language capability in over 300 languages and dialects. If calling from outside the United States, please call the non-toll free worldwide number of 802-872-6199.

To get help from the National Human Trafficking Resource Center (NHTRC) call 1-888-373-7888 or text HELP or INFO to BeFree (233733). The NHTRC is a national, toll-free hotline available to answer calls from anywhere in the country, 24 hours a day, 7 days a week, every day of the year with language capability in over 170 languages. The NHTRC is not a law enforcement or immigration authority and is operated by a nongovernmental organization funded by the federal government.

To get digital copies of this poster or "I Speak" booklet, visit www.dhs.gov/blue-campaign or contact the DHS Blue Campaign at BlueCampaign@hq.dhs.gov.

R

Romanian Vorbesc românește

Russian Я говорю по-русски

S

Serbian Ja govorim српски

Sign Language (American)



Slovak Hovorim slovenská

Slovenian Govorim slovensko

Somali Waxaan ku hadlaa af-Soomaali

Spanish Yo hablo español

Swahili Ninaongea Kiswahili

Swedish Jag talar svenska

T

Tagalog Marunong akong mag-Tagalog

Tamil நான் தமிழ் பேசுகிறேன்

Thai ภาษาไทย

Turkish Türkçe konuşurum

U

Ukrainian Я розмовляю українською мовою

Urdu میں اردو بولتا ہوں

V

Vietnamese Tôi nói tiếng Việt

W

Welsh Dwi'n siarad Cymraeg

X

Xhosa Nditheha isiXhosa

Y

Yiddish איך רעד יידיש

Yoruba Mo nṣọ Yorùbá

Z

Zulu Ngiyasikhuluma isiZulu



www.dhs.gov/blue-campaign

Email: BlueCampaign@hq.dhs.gov
Report suspicious activity to 1-866-347-2423

Table: ACSST5Y2022.S1601

Hogansville city, Georgia						
Total			Percent			
Label	Estimate	Margin of Error	Estimate	Margin of Error		
Population 5 years and over	2,988	±132	(X)	(X)		
Speak only English	2,794	±198	93.5%		±5.5	
Speak a language other than English	194	±166	6.5%		±5.5	
SPEAK A LANGUAGE OTHER THAN ENGLISH						
Spanish	145	±169	4.9%		±5.6	
5 to 17 years old	0	±14	0.0%		±1.6	
18 to 64 years old	145	±169	4.9%		±5.6	
65 years old and over	0	±14	0.0%		±1.6	
Other Indo-European languages	42	±65	1.4%		±2.2	
5 to 17 years old	0	±14	0.0%		±1.6	
18 to 64 years old	36	±64	1.2%		±2.2	
65 years old and over	6	±10	0.2%		±0.3	
Asian and Pacific Island languages	7	±13	0.2%		±0.4	
5 to 17 years old	0	±14	0.0%		±1.6	
18 to 64 years old	7	±13	0.2%		±0.4	
65 years old and over	0	±14	0.0%		±1.6	
Other languages	0	±14	0.0%		±1.6	
5 to 17 years old	0	±14	0.0%		±1.6	
18 to 64 years old	0	±14	0.0%		±1.6	
65 years old and over	0	±14	0.0%		±1.6	
CITIZENS 18 YEARS AND OVER						

Table: ACSST5Y2022.S1601

Label	Speak English less than "very well"		Percent speak English less than "very well"	
	Estimate	Margin of Error	Estimate	Margin of Error
Population 5 years and over	69	±67	2.3%	±2.2
Speak only English	(X)	(X)	(X)	(X)
Speak a language other than English	69	±67	35.6%	±29.0
SPEAK A LANGUAGE OTHER THAN ENGLISH				
Spanish	33	±38	22.8%	±7.4
5 to 17 years old	0	±14	-	**
18 to 64 years old	33	±38	22.8%	±7.4
65 years old and over	0	±14	-	**
Other Indo-European languages				
5 to 17 years old	0	±14	-	**
18 to 64 years old	36	±64	100.0%	±59.8
65 years old and over	0	±14	0.0%	±100.0
Asian and Pacific Island languages				
5 to 17 years old	0	±14	0.0%	±100.0
18 to 64 years old	0	±14	-	**
65 years old and over	0	±14	-	**
Other languages				
5 to 17 years old	0	±14	-	**
18 to 64 years old	0	±14	0.0%	±100.0
65 years old and over	0	±14	-	**
CITIZENS 18 YEARS AND OVER				
5 to 17 years old	0	±14	-	**
18 to 64 years old	0	±14	-	**
65 years old and over	0	±14	-	**

Table: ACSST5Y2022.S1601

		Percent of specified language speakers			
		Speak English only or speak English "very well"		Percent speak English only or speak English "very well"	
Label	Estimate	Margin of Error	Estimate	Margin of Error	
All citizens 18 years old and over	2,656	±156	98.8%		±1.4
Speak only English	(X)	(X)	(X)		(X)
Speak a language other than English	109	±131	76.8%		±6.8
Spanish	102	±131	75.6%		±7.1
Other languages	7	±13	100.0%		±100.0